

# EMPLOYEE APPLICATION FORM

Member Name:

Home Address:   
PLEASE USE BLOCK CAPITALS

Email Address:

Date of Birth:  Phone Number:

Marital Status:  Gender:

Company Name:

Occupation:

### INCOMING OUTGOING WORKER

An Incoming Outgoing Worker is a person who prior to taking up this employment worked in another EU member state where they were a member of a supplementary pension plan.

Are you an Incoming Outgoing Worker? Yes  No

If **YES** you will need to provide written evidence from your former employer that you were a member of a supplementary pension plan - a letter from your former employer on their headed paper confirming this will suffice.

### INVESTMENT INSTRUCTION

**I note my funds will be invested in the DEFAULT FUND** Yes  No

(Please refer to [www.cers.ie/funds](http://www.cers.ie/funds) for up to date information on the fund choices available to you).  
If NO, I attach an **Investment Instruction Form** outlining my chosen investment choice.

**I HEREBY AUTHORISE THE COMPANY TO MAKE THE NECESSARY DEDUCTIONS INDICATED BELOW FROM MY SALARY UNTIL FURTHER NOTICE.**

Signature:  Date:

### TO BE COMPLETED BY EMPLOYER

Date of Joining Company:  Annual Salary €:

Date of Joining CERS:  Category of membership:

### CONTRIBUTIONS TO BE PAID EACH MONTH

Employee fixed amount / % of Salary per month:

Employer fixed amount / % of Salary per month:

Signature:  Position in Company:

Date:

**Please note: This form should be sent to CERS and a copy should be retained by the company.**